

Iowa Department of Administrative Services – Human Resources Enterprise
Classification Series Guidelines

Health Facilities Supervisor Series

Classes in the Series

<u>Class Code</u>	<u>Class Title</u>
04523	Health Facilities Survey Supervisor
04525	Health Facilities Officer 2

Series Concept

Positions supervise Compliance Officers and/or Health Facilities Surveyors through training of staff and the coordination and implementation of programs to evaluate conformance with state and federal requirements by health care facilities and providers. Employees monitor or supervise staff who observe and review the care and service provided to residents of health care facilities and other health care consumers

Exclusions

Positions observing, monitoring and surveying the operations of health care facilities or providers are classified as Health Facilities Surveyors or Compliance Officers, depending on the type of assignment. Positions assigned investigation of health care professionals are classified in the Health Professions Investigator class

Class Distinctions

Health Facilities Survey Supervisor

This position supervises Health Facilities Surveyors in the Department of Public Health who survey health care facilities and providers to ensure conformance with federal and state rules and regulations. The position provides department management with information in determining additional program needs and revision of licensure standards, as well as technical assistance to independent care provider agencies.

Health Facilities Officer 2

Positions manage the certification or licensure of health care facilities and health care providers. Responsibilities include penalty and remedial actions, including withdrawal of certification or licensure. Employees develop policy, oversee budget and exercise full supervision of staff including Health Facilities Surveyors and Compliance Officers.

Effective date: 10/11 BR